



# Bus Conduct

Form # 8

Dear Parent/Guardian:

Bus Safety is as important as School Safety, therefore it is expected that all students adhere to the following basic rules for riding on a school bus, van, or other transportation during the morning and afternoon commute and also during the school day on school sponsored trips. (All school behavior rules also apply on the bus as well as throughout the school day.)

## **BUS RULES AND CONDUCT**

For reasons of safety, students **MUST** follow these rules:

- 1) Wear a seat-belt
- 2) Remain in their seat while the bus is moving. (In some cases, seat location may be assigned)
- 3) Not throw anything from the bus, window, or inside the bus
- 4) Act respectfully with all staff and students assigned to the bus
- 5) Keep hands and head inside the bus at all times
- 6) Not vandalize any area of the bus, seats, windows, or sides, doors.
- 7) Report any and all issues that occur on the bus to the school Bus Duty coordinator at the school's bus entrance (P2)

These rules ensure the safety of students on the bus and must be followed without exception. Any issue that occurs on the bus must be in writing from the bus company, otherwise the school cannot address the issue with fairness to all involved. If a parent/guardian becomes aware of a situation or issue occurring on the bus, call the school immediately, so that we may contact the bus company to request a written report.

## **Transportation Questions/Comments/Issues**

Washington Academy does not contract or oversee the transportation for any student enrolled at the school. All transportation issues or comments must be presented to your local school case manager and/or the contracted bus company. Parents/guardians are encouraged to inform the school of any issues on the buses, so that our staff can intervene with any student disciplinary action or additional training for bus personnel.

Only in cases where a student has been suspended from school for the day, may transportation be suspended as well. If your child has been suspended, the bus will not arrive at your home for that morning.

**IMPORTANT NOTE:** If the morning bus does not arrive at your home on any day except for suspension, call the bus company and the school immediately, so that we may find out any issue or cause.

Students who cannot follow the bus rules and regulations shall be subject to the school's discipline procedures and may result in remedial measures to provide further support and interventions to teach students appropriate behavior on transportation.

## **Repeated failure to follow these rules may result in a loss of transportation.**

Student Name: \_\_\_\_\_

I have discussed these rules with my child. My child understands the seriousness of these concerns and understands the importance of following these rules for the safety of all who ride the bus.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date